

Gallatin County 4-H Financial Support Request Form

for support of expenses associated with camps, workshops, trainings, conferences, forums, money for projects, etc. with the potential to expand the individual and grow Gallatin County 4-H

4-H members, leaders, project committees and clubs can submit a request for financial support. Financial assistance from Gallatin County 4-H will be determined in part by the youth's/leader's participation in an established club or project (i.e. leadership positions, officer role, past participation in county, regional or state events) and his/her commitment to continue in the project or community club. Careful consideration to all monetary requests will be reviewed. To support the worthy efforts in all areas of Gallatin County 4-H and to uphold their mission, the Gallatin County Unlimited Leaders Council and the Gallatin County 4-H Foundation will fund requests to those that best benefit the Gallatin County 4-H program. Based on board approval and funding availability, funds will be reimbursed for expenses incurred.

Name: _____ Phone: _____

Address: _____

City: _____ State: _____ Zip _____

This request is for: (x) 4-H Member (x) Leader (x) Club: _____

(x) Project: _____ (x) Activity: _____

Event/Program which this REQUEST would be helping to fund:

Date of Event: _____

Total Requested: \$ _____

Total Event Cost: \$ _____

Amount Approved: \$ _____

Deadline for request: Financial requests for the Gallatin County Unlimited Leaders Council must be received in the 4-H office by 5:00 pm the second Monday of the month for review at the Leaders Council meeting. The Council meets on the second Tuesday of the month. The Council might fund the request in whole or in part and/or will forward their recommendations for funding to the Gallatin County 4-H Foundation. Financial requests for the Gallatin County 4-H Foundation must be received in the 4-H office by 5:00 pm the fourth Wednesday of the month for review at the Foundation meeting which meets the fourth Thursday in the months of January, April, July, and October. Requests for reimbursement must be received within 3 months after the date of the event. Hardship exceptions will be taken into consideration.

I understand that I may or may not be awarded this financial assistance. If awarded I understand that I might be responsible for a portion of the total cost of the event. I understand that if I am awarded this financial assistance I will be required to give a verbal report to a designated group and one other form of follow up. In the event these requirements are not met, a refund of the assistance will be paid back to the Leaders Council or the Foundation.

Youth Signature _____

Parent/Guardian Signature _____

All requests for financial assistance will be held in strict confidence.

The MSU Extension Service is an ADA/EO/AA/Veteran's preference employer and educational outreach provider.

Financial Support Application Form for 4-H Club, Project or Activity

Provide a short summary of the project/program for which you are requesting funds.

What is the need and importance of the project? What factors contribute to the need?

State the objectives of the project. How will your project/program impact Gallatin County 4-H. What will be accomplished as a result of this project/program?

Describe how the support monies will be spent. Present a realistic line-item budget. How will the project/program be supported in the future?

YOU ARE REQUIRED TO SUBMIT A WRITTEN REPORT OR APPEAR IN PERSON TO THE COUNCIL OR FOUNDATION AFTER THE EVENT. PLEASE CHOOSE AN ADDITIONAL FORM OF FOLLOW UP THAT YOU WILL AGREE TO DO:

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| <input type="checkbox"/> write an article for the 4-H newsletter | <input type="checkbox"/> write an article for a local newspaper |
| <input type="checkbox"/> give a speech to your club or another club | <input type="checkbox"/> promote this event to 4-H members for next year |
| <input type="checkbox"/> create a poster for the Summer Fair | <input type="checkbox"/> create a display for the public to view |
| <input type="checkbox"/> help recruit members or volunteers | <input type="checkbox"/> help promote 4-H |
| <input type="checkbox"/> chaperone at an event | <input type="checkbox"/> assist with planning or conducting a 4-H event |
- OTHER _____